



Prairie-Hills School District 144  
Human Resources

Applicant Summary Sheet

Building \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_ Interviewers \_\_\_\_\_

To conform with EEOC requirements and in an attempt to aid other administrators in the hiring of qualified applicants, please complete the information below on the candidates you interviewed for this position. **Please check if in-district**

Name \_\_\_\_\_

Comments

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_

Comments

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_

Comments

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_

Comments

\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_

Comments

\_\_\_\_\_  
\_\_\_\_\_

List those persons on your pool not interviewed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PRAIRIE-HILLS SCHOOL DISTRICT 144

INTERVIEW FORM - CERTIFICATED PERSONNEL

Date \_\_\_\_\_

Candidate Name \_\_\_\_\_

Position Interviewed for \_\_\_\_\_

Interviewer Signature \_\_\_\_\_

Please rate the candidate in areas below. It is assumed that other sources of information may influence the interviewer's judgment about the candidate:

	Excellent	Satisfactory	Unsatisfactory
Poise	_____	_____	_____
Ability to present ideas	_____	_____	_____
Personality	_____	_____	_____
Knowledge of subject area	_____	_____	_____
Educational philosophy	_____	_____	_____
Concern for student difference	_____	_____	_____
Enthusiasm for teaching	_____	_____	_____
Classroom management skill	_____	_____	_____
Teaching methodology	_____	_____	_____
Evidence of team	_____	_____	_____
Professional attitude	_____	_____	_____

Comments:

PRAIRIE-HILLS SCHOOL DISTRICT 144  
INTERVIEW FORM - CERTIFICATED PERSONNEL

<hr/>	<hr/>	<hr/>
Name	Address	City      State      Zip
<hr/>	<hr/>	<hr/>
Certification Held	Position	Phone Number
<hr/>	<hr/>	<hr/>
Date Application Received	<hr/>	
Date Interview Scheduled	<hr/>	

**Professional References**

<hr/>	<hr/>	<hr/>
Name	Address	Phone number incl area code
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By Whom	comments	
	<hr/>	
SAT      UNSAT	<hr/>	

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Name	Address	Phone number incl area code
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By Whom	comments	
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By Whom	comments	
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**Character References**

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By Whom	comments	
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Name	Address	Phone number incl area code
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