PRAIRIE-HILLS SCHOOL DISTRICT 144 Human Resources

RECOMMENDATION FOR EMPLOYMENT

| Certificated Classified | Administration |
|---|--|
| Name of Applicant | |
| Grade, Subject, if teacher or job title, if oth | ner |
| Building Assigned Effective Da | te from to |
| Position FTE | |
| REASON FOR VACANCY | |
| NEW POSITION TEMPORARY POSITION | REPLACEMENT |
| | _ Retirement Reduction in Force _ Non-Renewal |
| Who is being replaced: | Position |
| Check all that apply: | |
| On-line application completed | Copy of certificates or diploma Official transcripts attached Unsuccessful applicants notified |
| Site Supervisor Date | |
| Human Resources Office (| |
| FTE Classification | Hourly rate \$ |
| Placement on salary schedule step lane | Annual salary \$ |
| Years of experience Years Granted | Prorated yes no |
| Board Hire Date | Start date |
| Contract type: Regular Temporary | Long Term |
| Human ResourcesSignature | Date Posting Number |

Prairie-Hills School District 144 Human Resources

Applicant Summary Sheet

| Building | Date |
|--------------------------|--|
| Position | Interviewers |
| | quirements and in an attempt to aid other administrators in the hiring of qualified applicants, nation below on the candidates you interviewed for this position. Please check if in-district |
| Comments | Name |
| List those persons on yo | r pool not interviewed |
| | |

PRAIRIE-HILLS SCHOOL DISTRICT 144

INTERVIEW FORM - CERTIFICATED PERSONNEL

| | | | | | Date | |
|---|-------|-----------|--|-------------|------|--------------------|
| | | | | | | |
| Candidate Name | | | | | | |
| Position Interviewed for | | | | | | |
| Interviewer Signature | | | | | | |
| Please rate the candidate in areas below. It is assumed that other sources of information may influence the interviewer's judgment about the candidate: | | | | | | of information may |
| | | Excellent | | Satisfactor | У | Unsatisfactory |
| Poise | | | | | | |
| Ability to present ideas | | | | | | |
| Personality | | | | | | |
| Knowledge of subject area | ì | | | | | |
| Educational philosophy | | | | | | |
| Concern for student differe | ence | | | | | |
| Enthusiasm for teaching | | | | | | |
| Classroom management s | skill | | | | | |
| Teaching methodology | | | | | | |
| Evidence of team | | | | | | |
| Professional attitude | | | | | | |
| Comments: | | | | | | |

PRAIRIE-HILLS SCHOOL DISTRICT 144 INTERVIEW FORM - CERTIFICATED PERSONNEL

| Name | | Address | City State Zip | | | |
|--|----------|----------|-----------------------------|--|--|--|
| Certification Held | | Position | Phone Number | | | |
| Date Application Received Date Interview Scheduled Professional Reference | | | | | | |
| Nomo | | Addroop | | | | |
| Name | | Address | Phone number incl area code | | | |
| | comments | | | | | |
| By Whom | | | | | | |
| SAT UNSAT | | | | | | |
| Name | | Address | Phone number incl area code | | | |
| | comments | | | | | |
| By Whom | | | | | | |
| SAT UNSAT | | | | | | |
| | | | | | | |
| Name | Γ | Address | Phone number incl area code | | | |
| | comments | | | | | |
| By Whom | | | | | | |
| SAT UNSAT | | | | | | |
| Character References | | | | | | |
| Name | | Address | Phone number incl area code | | | |
| | comments | | | | | |
| By Whom | | | | | | |
| SAT UNSAT | | | | | | |
| | | | | | | |
| Name | | Address | Phone number incl area code | | | |
| | comments | | | | | |
| By Whom | | | | | | |
| SAT UNSAT | | | | | | |
| Namo | | Addross | Dhone number inclosed and | | | |
| Name By Whom | commonte | Address | Phone number incl area code | | | |
| By Whom SAT UNSAT | comments | | | | | |
| UNGAT | | | | | | |